

*Vertus Charter School prepares leaders of character.*

**Board Meeting Minutes**  
**March 27, 2017**  
**Vertus Charter School**  
**21 Humboldt Street**

**Board Members Present:** Bryan Hickman, Ty Kelly, Evan Gallina, Stephen Jacobs

**Vertus Staff Present:** Dr. Leigh McGuigan, Perry White, Jason Mellen, Julie Locey, Shane Duesler

Byran Hickman called the meeting to order at 5:07 pm.

Upon a motion of Stephen Jacobs, seconded by Ty Kelly, the Board unanimously resolved to approve the meeting minutes for the February 27, 2017 meeting.

CEO Report – Leigh McGuigan reviewed the month at a glance report. Ty Kelly asked a question about the baseball program to see if we were able to support their needs for baseball gloves.

Julie Locey then reported on credit accumulation of the third year student cohort with data (without names), looking at each students credits, regents and a predictor factor looking forward. Julie then explained that we are starting teacher office hours to get student extra help. Stephen Jacobs then offered a suggestion to offer cohort based challenges to bring some of the students who are behind back on track to graduate.

Shane Duesler then went over the report on the results of the family survey from the most recent family night. Generally good feedback that students are growing in character, are safe, and would recommend Vertus to others. There were some areas for improvement in terms of meeting our goal to communicate with parents every two weeks.

Byran Hickman reported on the meeting with Charter Office. Ty Kelly made the recommendation that we keep very good records of how we recruit ELL students.

Leigh went over the board statistics report.

Upon a motion of Stephen Jacobs, seconded by Ty Kelly, the Board unanimously resolved that the Board amends its bylaws to reflect recommendations of counsel.

Upon a motion of Stephen Jacobs, seconded by Evan Gallina, the Board unanimously resolved that the Board amends its code of ethics to reflect recommendations of counsel.



Upon a motion of Ty Kelly, seconded by Evan Gallina, the Board unanimously resolved that the Board approves its new Whistleblower policy

Finance Report – Jason Mellen reviewed the monthly financial statements. We are higher than expected revenue and lower than expected expenses. There is a risk relating to the building utilities

Nominating Committee – Stephen Jacobs reported that the board received the official resignation of Trustee Ken Wasnock. The nominating committee is seeking additional board members and has a few prospects.

Upon a motion of Stephen Jacobs, seconded by Evan Gallina the board moved into executive session.

Upon a motion of Evan Gallina, seconded by Ty Kelly he board moved out of executive session.

The meeting was opened for public comments, seeing none the public comment session was closed.

Upon the motion of Bryan Hickman the meeting was adjourned at 6:10 pm.

**Next Meeting – Scheduled for April 24, 2017 at 21 Humboldt Street, Rochester**