



Vertus Charter School prepares leaders of character.

**Board Meeting Minutes
November 27, 2017
Vertus Charter School
21 Humboldt St.**

Board Members in Attendance: Bryan Hickman, Stephen Jacobs, Evan Gallina, Linda Clark, Todd Oldham

Vertus Staff in Attendance: Dr. Leigh McGuigan, Perry White, Julie Locey, Jason Trzeciak,

Bryan Hickman called the meeting to order at 5:01 pm.

Upon a motion by Bryan Hickman, seconded by Stephen Jacobs, the board unanimously resolved to approve of the minutes for the October 30, 2017 meeting.

Upon a motion by Bryan Hickman, seconded by Stephen Jacobs, the board unanimously resolved that the Vertus Charter School Board of Trustees, having conducted a thorough background check via a fingerprint scan as required and having discovered no State or federal criminal history, or having provided such history to SED if found, has voted to select Linda Clark, MD, as a final candidate to its Board of Trustees, with a term expiring on November 27, 2020, pending approval by SED. The resolution approving Linda Clark, MD, is formally adopted upon SED's approval.

Dr. McGuigan discussed the CEO Month-at-a-Glance Report, including an explanation of the process for changing our charter regarding our enrollment numbers for this school year and the 2018-19 school year. Dr. McGuigan proceeded with a review of the monthly financial reports and presented a revised budget for approval.

Upon a motion by Bryan Hickman, seconded by Stephen Jacobs, the board voted unanimously to approve the proposed changes to Vertus' charter regarding enrollment for 2017-18 and 2018-19.

Upon a motion by Stephen Jacobs, seconded by Evan Gallina, the board voted to approve the revised budget for FY 2017-18 with Dr. Linda Clark abstaining.

Perry White reviewed the Board Statistics report, including newly added information. Perry White continued by reviewing the Enrollment Report; the effectiveness of advertising and Vertus' inclusion in the Common Application were discussed.

Bryan Hickman discussed reviewing Dr. McGuigan's self-assessment evaluation and the board's review of said assessment and the need to clearly tie Dr. McGuigan's goals to quantitative performance goals with measurable statistics, such as the annual performance benchmarks set by the Board. Bryan Hickman agreed to prepare and bring an evaluation for board input to the December board meeting.

Perry White reviewed the development update, and with Board member Evan Gallina discussed plans for this school year's basketball tournament, as well as potential new donors.

Dr. Linda Clark discussed opening up healthcare experiences to students in the future; she and Dr. McGuigan agreed to discuss possibilities.

Bryan Hickman moved to adjourn the meeting at 5:56 pm.