



*Vertus Charter School prepares leaders of character.*

## Board Meeting Minutes

April 23, 2018

Vertus Charter School

21 Humboldt St.

**Board Members in Attendance:** Bryan Hickman, Stephen Jacobs, Mike Mandina, Dr. Linda Clark

**Vertus Staff in Attendance:** Leigh McGuigan, Jason Trzeciak

**Guest in Attendance:** Lynn Williams

Bryan Hickman called the meeting to order at 5:20pm.

Jason Trzeciak led a discussion of the proposed budget for the fiscal year 2018-19; going over line by line. Leigh McGuigan brought up the current ideas she discussed with Board member Evan Gallina regarding the need for additional space to accommodate our growing student body. The intent is for the Board to review the budget and put it up for approval in the May Board Meeting.

A discussion about the upcoming graduation ensued, including ideas of who from the community should be invited in order to help increase exposure to the success of Vertus so far.

Upon a motion Stephen Jacobs, seconded by Linda Clark, the board unanimously resolved to approve the minutes for the March 26th meeting.

Upon a motion by Stephen Jacobs, seconded by Bryan Hickman, the board unanimously resolved to approve the Academic Calendar for 2018-19.

Leigh McGuigan presented the CEO Month-at-a-Glance Report, including a mention of the Urban League Black Scholars, of which Vertus has the largest number of male Black Scholars of any school in the city. She also discussed our continued efforts to work with the seniors on the post-secondary plan; as well as the successful drop-in visit by NYSED, and the intricacies of the plan to prep for our upcoming Charter Renewal Application.

Leigh McGuigan discussed the results of the most recent Staff Survey, highlighting clear improvement in almost all categories when compared to last year's results. She also discussed the comments, both positive and negative, submitted by the staff.

Leigh McGuigan then led a review of the Retention, Enrollment, and Recruitment Report – highlighting the concerns around student attrition and the upcoming period of historical increase in attrition (July and August). Current enrollment vs. this year's goal, and the month to month recruitment goal for 2018-19 were also briefly discussed – both are running right on track.

Stephen Jacobs moved to accept Victoria Van Voorhis as a board member pending approval by NYSED's Charter Office, seconded by Bryan Hickman – unanimously approved by the board.

Stephen Jacobs moved to adjourn, seconded by Bryan Hickman, at 6:28 pm.