



**Board Meeting Minutes**  
**March 31, 2020**

**Board Members in Attendance (via video conference):** Bryan Hickman, Victoria Van Voorhis, Timothy Brown, Mike Mandina, and future members David Carr and Dr. Fred Johnson

**Vertus Staff in Attendance (via video conference):** Julie Locey, Jason Trzeciak

Bryan Hickman called the meeting to order at 4:07 pm.

**Resolution 1:** Upon a motion by Victoria Van Voorhis, seconded by Evan Gallina, the Board unanimously approved the minutes for the February Board Meeting.

Julie Locey presented the Month at a Glance report, highlighting the efforts being made by the staff and school leaders to accommodate continuity of education during the closure due to the COVID-19 crisis. Teachers, Preceptors, and school leaders are all tracking student progress through Edgenuity and making every effort to keep students engaged, including using multiple social media platforms. Multiple efforts to ensure our students have food, and are in safe situations were also discussed, including a plan to purchase and distribute additional groceries to our neediest families, as well as being there for students who need counseling and mental health support. Jason Trzeciak also reiterated the recent uptick in transfer students, which has resulted in a current enrollment of 296 students. He also briefly discussed the efforts being made by the operations team to prepare the school for the return to normal classes.

Jason Trzeciak presented the Board Statistics report, the Actual vs. Budget report, and the Cash Flow report, all of which demonstrate and improving enrollment, attendance, financial situation, and cash flow. Tight management to the budget and careful control of cash continues to trend in the right direction to serve the goal of ending fiscal year 2020 in the black.

**Resolution 2:** The Vertus Charter School Board of Trustees, having conducted a thorough background check via a fingerprint scan as required and having discovered no State or federal criminal history, or having provided such history to SED if found, has voted to select Rev. Frederick Johnson as a final candidate to its Board of Trustees, with a term expiring on January 31, 2024, pending approval by SED. The resolution approving Rev. Frederick Johnson is formally adopted upon SED's approval. Upon a motion by Victoria Van Voorhis, seconded by Evan Gallina, the board unanimously approved the appointment of Rev. Frederick Johnson to the Board of Trustees.

**Resolution 3:** The Vertus Charter School Board of Trustees, having conducted a thorough background check via a fingerprint scan as required and having discovered no State or federal criminal history, or having provided such history to SED if found, has voted to select David Carr



# Vertus HIGH SCHOOL

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as a final candidate to its Board of Trustees, with a term expiring on January 31, 2024, pending approval by SED. The resolution approving David Carr is formally adopted upon SED's approval. Upon a motion by Evan Gallina, seconded by Mike Mandina, the board unanimously approved the appointment of Rev. Frederick Johnson to the Board of Trustees.

**Resolution 4:** Resolved, that the Board accepts the resignation of Stephen Jacobs effective December 13, 2019. Upon a motion by Bryan Hickman, seconded by Victoria Van Voorhis, the board unanimously accepted the resignation of Stephen Jacobs from the Board of Trustees.

**Resolution 5:** Resolved, that the Board approves the appointment of Bryan Hickman to the position of Chairman for a one year term beginning 1/1/2020 and ending 1/1/2021. Upon a motion by Evan Gallina, seconded by Victoria Van Voorhis, the board unanimously approved the appointment.

**Resolution 6:** Resolved, that the Board approves the appointment of Victoria Van Voorhis to the position of Vice-chairperson for a one year term beginning 1/1/2020 and ending 1/1/2021 to be advanced to Chairperson in February, 2021, if so approved by the board. Upon a motion by Bryan Hickman, seconded by Mike Mandina, the board unanimously approved the appointment.

**Resolution 7:** Resolved, that the Board approves the following Committee Affiliations:

- a. Governance Committee – Bryan Hickman, Victoria Van Voorhis, and Michael Mandina
- b. Fundraising Committee – Bryan Hickman, Timothy Brown, Evan Gallina, and Michael Mandina
- c. Accountability Committee – Bryan Hickman and Victoria Van Voorhis
- d. Finance Committee – Timothy Brown and Evan Gallina

Upon a motion by Evan Gallina, seconded by Mike Mandina, the board unanimously approved the above committee affiliations.

Julie Locey discussed with the board her meeting with Victoria Van Voorhis in anticipation of her joining the Accountability Committee to discuss and review the continuity of education plan provided by Vertus to the NY State Board of Education.

Bryan Hickman moved to adjourn, seconded by at 5:02pm.

**Next Meeting – Scheduled for April 21, 2020 at 21 Humboldt St., Rochester**