



# Vertus Charter School

*COURAGE, LEADERSHIP, RESPONSIBILITY*

*Vertus Charter School prepares leaders of character  
for the community and the workplace.*

## **Vertus Board Meeting Minutes**

**July 9, 2015**

**2 Austin St., Rochester, NY**

Board members present: Bryan Hickman, Todd Oldham, Ty Kelly, Mike Mandina  
Staff members present: Leigh McGuigan, Perry White, Josh Pincus

The meeting was called to order by Mr. Hickman at 5:13 p.m.

Upon a motion made by Mr. Kelly and seconded by Mr. Oldham, the following resolution was unanimously approved:

**Resolved**, that the minutes from the meeting on June 18, 2015 are approved.

### **Enrollment Update**

Mr. White presented an update on Vertus enrollment, currently at 89 students with a year-to-date daily average of 97 students. He also reviewed attendance trends and stressed the need to step up recruiting efforts for September. In order to reach full enrollment at the approved level of 130, Vertus would need to recruit 60 new students. Mr. White reported on upcoming enrollment efforts including media buys, mailers, school visits, staffing adjustments, and Spanish-language marketing materials.

Upon a motion made by Mr. Oldham and seconded by Mr. Mandina, the following resolution was unanimously approved:

**Resolved**, that the CEO can prepare and submit an application to Charter Schools Development Corporation (CSDC) and to enter into an MOU and/or sign other documents in order for CSDC to facilitate their purchase of the Bull's Head property, develop a lease with Vertus, and provide for related financing.

Upon a motion made by Mr. Hickman and seconded by Mr. Kelly the following resolution was unanimously approved:

**Resolved**, that school leadership succession plan is approved.



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Upon a motion made by Mr. Hickman and seconded by Mr. Oldham, the following resolution was unanimously approved:

**Resolved**, that the revised 2015-2016 school calendar is approved.

Upon a motion made by Mr. Jacobs and seconded by Mr. Johnson, the following resolution was unanimously approved:

**Resolved**, that the installation of the third computer lab is approved, with an estimated total cost of \$33,000.

## **CEO Report**

Dr. McGuigan delivered her month-at-a-glance report, which included results of the spring NWEA exam. Comparing fall results with spring results, 78% of Vertus students made or exceeded projected growth in reading, and 76% made or exceeded projected growth in mathematics. She also informed the board that the Farash grant has been approved in the amount of \$182,000. Dr. McGuigan's updates also included information about the upcoming fiscal year audit, which will take place August 24-28, as well as final details regarding this summer's e-NABLE program.

## **Finance Report**

Mr. Pincus presented the financials through April 2015. The March actuals were in accordance with expectations, with Vertus underspending by approximately \$27,500.

Upon a motion by Mr. Hickman, seconded by Mr. Kelly, the following resolution was unanimously approved:

**Resolved**, that the meeting is adjourned.