***Vertus Charter School prepares leaders of character***

***for the community and the workplace.***

**Board Meeting Minutes**

**October 17, 2016**

**Vertus Charter School**

**21 Humboldt Street**

Board Members in Attendance: Ty Kelly (Chair), Bryan Hickman, Stephen Jacobs, Evan Gallina, Todd Oldham, Kevin Wasnock

Vertus Staff in Attendance: Dr. Leigh McGuigan, Perry White, Jason Mellen

The meeting was called to order by Ty Kelly at 5:03.

Upon a motion by Stephen Jacobs, seconded by Bryan Hickman, the board the Board approves the minutes for the September 19, 2016 meeting.

Dr. Leigh McGuigan, the CEO, provided her month at a glance report. Stephen Jacobs made a suggestion of a potential partnership opportunity. Bryan raised an opportunity for students to work on Saturdays.

Jason Mellen provided a finance report. There were anticipated fixed asset costs that brought the expenses to higher than we would like to have given the income from July and August, but this is not a cause of immediate concern. Ty Kelly add that the school is carefully watching its spending and has a good track record of being on budget. Then Jason Mellen updated the board on the progress of the roof replacement, it is halfway complete and there are no leaks in the half that has been replaced.

Perry White provided an enrollment report and added that we almost hit our enrollment target. The school has decided to hold on taking students from the waiting list. Then he updated the board on the development plan and target list.

The meeting was opened for public comments and none were provided.

Upon a motion of Stephen Jacobs the meeting was adjourned.

**Next Meeting – November 7, 2016 at 21 Humboldt Street, Rochester**