



# Vertus Charter School

COURAGE. LEADERSHIP. RESPONSIBILITY

*Vertus Charter School prepares leaders of character  
for the community and the workplace.*

## **Board Meeting Minutes**

**March 21, 2016**

**Vertus Charter School**

**2 Austin Street**

Board Members in Attendance: Ty Kelly, Todd Oldham, Michael Mandina, Stephen Jacobs, Bryan Hickman, Ken Wasnock

Staff Members in Attendance: Leigh McGuigan, Perry White, Jason Mellen

Guests: Evan Gallina

Meeting called to order by Ty Kelly at 5:02pm.

Approval of February Meeting Minutes. Upon a motion to ratify the minutes by Stephen Jacobs seconded by Bryan Hickman. Motion passes unanimously.

CEO Report – Leigh McGuigan reviewed the CEO’s month at a glance. Then there was a discussion of the student survey results as the plan to address some of the board’s concerns seen in the report. Update from SED on FTE – there is now guidance to RCSD that will allow us to count FTE for students. Ty, Bryan, and Leigh to follow up with RCSD to get clarity. Taxes Assessment Issue – The Church has issued a letter from their Lawyer about us paying the taxes. Bryan will work with Carlos Carborera to get clarity on the papers that need to be signed to get the necessary status.

COO Report: Jason Mellen reviewed the Finance Report including the monthly variance and balance sheet that shows Vertus us under budget on expenses. Facility Update – Jason Mellen submitted report that shows progress is being made and upcoming expected expenses as a part of the building project.

Upon a Motion by Stephen Jacobs, and seconded by Todd Oldham, The Board unanimously resolves to ratify the executed lease documents with changes.

External Affairs Report: Perry White presented the Student Recruitment and Enrollment Updates including that we have recruited 10 additional students to submit applications. Members of the board gave suggestions for the school for additional recruitment. Development Update – Perry White said this report is forthcoming.

Adjournment- 6:08 p.m.

**Next Meeting – Monday, April 18, 2016 at 2 Austin Street, Rochester**