



Vertus Charter School

COURAGE, LEADERSHIP, RESPONSIBILITY

*Vertus Charter School prepares leaders of character
for the community and the workplace.*

Vertus Board Meeting Minutes

November 16, 2015

2 Austin St., Rochester, NY

Board members present: Bryan Hickman, Ty Kelly, Ken Wasnock, Steve Jacobs

Staff members present: Leigh McGuigan, Perry White, Josh Pincus

The meeting was called to order by Mr. Hickman at 5:10 p.m.

Upon a motion made by Mr. Kelly and seconded by Mr. Wasnock, the following resolution was unanimously approved:

Resolved, that the minutes from the meeting on October 19, 2015 are approved.

CEO's Month-at-a-Glance

Dr. McGuigan's monthly report included the following highlights:

- In terms of students' academic growth, Nov. 6-12 was the strongest week since the start of school. On average, students made 110% of expected progress during those five school days.
- The first ever Vertus blazer ceremony was held at Nazareth Elementary on Saturday, Nov. 14. Students earn the special red blazer by maintaining good attendance and demonstrating strong character traits. Just under 70 students attended with family and guests. Dr. Leonard Brock delivered the keynote address. Mr. Kelly and Mr. Hickman represented the Board. Students will wear the blazers for morning meeting/awards every Friday, on field trips, and for special events.
- Mr. Oldham has been working with Vertus staff to develop a long-term plan for dual enrollment at Monroe Community College. The goal is for students to begin working toward career credentials starting next year.
- Thanks to a generous gift by Dutch Summers, five Vertus students won a raffle to attend the Buffalo Bills home game on Sunday, Nov. 8. Raffle tickets were earned by maintaining excellent daily attendance. In addition to the five students and Dutch and Sandy Summers, the game was attended by Mr. White, Dr. McGuigan, and Preceptors Norris Woods and Jamaal Peavy.
- Vertus leadership continues to focus on improving the school's operational, business, and office functions. Operations consultant Karen Palmer delivered a substantive report with a wealth of useful suggestions. Vertus has room for improvement, and Mr. Pincus will move forward by clarifying business team roles and responsibilities and establishing standard procedures for key functions.



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Board Meeting Schedule

Mr. White suggested that board meetings should be scheduled for the second Monday of every month in 2016. All board members will be surveyed to see if this will work. Proposed meeting dates for the rest of the 2015/16 school year are:

- December 14
- January 11
- February 8
- March 14
- April 11
- May 9
- June 13
- July 11
- August 8

Facilities Report

Vertus continues to explore several options for it's next facility.

RCSD Per-Pupil Reimbursement

Vertus continues to work with NYSED which in Vertus' judgment needs to provide RCSD with additional guidance to resolve the continuing reimbursement issue. Dr.

Property Tax Issue

Dr. McGuigan explained that, based on evidence that Vertus' landlord, Holy Apostles Church, tried in good faith to get a waiver for the \$20,000 property tax bill, Vertus has agreed to pay the bill before the lease on 2 Austin Street expires on June 30, 2015. The Vertus business manager will set up a schedule to pay in installments throughout the spring. Dr. McGuigan noted that this liability is not reflected in the 2015-16 school budget.

Enrollment/attendance

Mr. White presented the enrollment report, noting current enrollment at 137 with seven students withdrawn and one student expelled since the first day of school. There are two students on the waiting list.

The year-to-date daily attendance rate is 85.8%. Monthly attendance is as follows:

- September — 86.4%
- October — 85.6%
- November 1-12 — 85.2%

Finance Report



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Mr. Pincus presented the financials through September 2015. Financials are now presented as a “rolling” percentage based on full-year budget amounts. Three months into the fiscal year, the expected percentage is 25%. Total revenues are at 33.4%, while total expenditures are at 24.8%.

Upon a motion made by Mr. Hickman and seconded by Mr. Kelly, the following resolution was unanimously approved:

Resolved, that the Board enters into Executive Session.

Upon a motion made by Mr. Kelly and seconded by Mr. Hickman, the following resolution was unanimously approved:

Resolved, that the Board ends Executive Session.

Upon a motion by Mr. Wasnock, seconded by Mr. Kelly, the following resolution was unanimously approved:

Resolved, that the meeting is adjourned.