



*Vertus Charter School prepares leaders of character  
for the community and the workplace.*

**Board Meeting Minutes  
July 18, 2016  
Vertus Charter School  
21 Humboldt Street**

Trustees Present: Ty Kelly, Stephen Jacobs, Todd Oldham, Mike Mandina, Bryan Hickman, Ken Wasnock

Vertus Staff Present: Leigh McGuigan, Perry White, Jason Mellen

Meeting Called to order at 5:07 p.m. by Board Chair Ty Kelly.

Upon a motion by Bryan Hickman and Stephen Jacobs and a unanimous vote, Resolved, that the Board approves the minutes for the June 20, 2016 meeting.

**Reports**

CEO Report – Leigh McGuigan gave the monthly report. In addition there are two audits currently underway, one from the Office of the State Comptroller and one for MMB for our own internal audit. Board Members need to complete documents sent home as a part of the state Audit and the annual report requests.

Vertus Charter School Safety Plan as amended was open for public comment. No public comment was received. Upon a motion by Bryan Hickman, Seconded by Stephen Jacobs, and unanimous Resolution to amend the school's safety plan as reflected in the Vertus Charter School Safety Plan 2016.

Finance Report – Jason Mellen reviewed the monthly variance and balance sheet.

Student Recruitment and Enrollment Updates – Perry White updated the Board on the receipt of over 120 application of the 160 we have estimated. We are hosting a Grand Opening on Saturday, July 23<sup>rd</sup>.

Nominating Committee Update – Stephen Jacobs reported that the nominating committee met and has more work to complete before they make a recommendation to the board about who should be asked to join the Board.



Development Update –

The Board would like to thank the following organizations for their generous support:

\$25,000 - Marquis Jones Foundation for the Enable Program

\$15,000 – Wilson Foundation for the Enable Program

\$5,000 – M&T for Enable Program

\$5,000 – The RIT FOSS@MAGIC LibreCorps initiative in-kind contribution for Enable Program

There were no Public Comments.

Upon a motion by Bryan Hickman the meeting was adjourned at 5:54pm.

**Next Meeting – August 8, 2016 at 21 Humboldt Street, Rochester**