



*Vertus Charter School prepares leaders of character  
for the community and the workplace.*

**Board Meeting Minutes  
September 19, 2016  
Vertus Charter School  
21 Humboldt Street**

**Board Members in Attendance: Ty Kelly, Todd Oldham, Evan Gallina, Bryan Hickman, Mike Mandina**

**Vertus Staff in Attendance: Dr. Leigh McGuigan, Perry White, Jason Mellen**

Ty Kelly called meeting to order at 5:07 p.m.

Upon a motion of Bryan Hickman, seconded by Evan Gallina, be it resolved, that the Board approves the minutes for the August 8, 2016 meeting. Dr. Leigh McGuigan gave her monthly report to the Board. She added that we plan to keep enrollment at 255 for the next few weeks. Dr. McGuigan also brought up for discussion the career education credential requirement within the charter. The board added thoughts on who to talk with, the potential for MCC scholarships, and the potential for other partners.

Resolution to revise school calendar year. Upon a resolution by Mike Mandina, seconded by Evan Gallina, discussion was opened by board chair. The board discussed the resolution to revise the academic calendar. Once discussion closed, the Chair called for a vote. Upon unanimous vote, be it resolved, that subject to NYSED approval the academic year calendar will be revised to re-characterize the school year as a traditional ten month period – September – June – that includes at least 180 days of instruction, followed by a summer session of at least 20 days, so that the annual number of instructional days totals at least 200 in each academic year.

Upon a motion of Bryan Hickman, seconded by Todd Oldham, Be it Resolved the Board accepts the new student attendance policy related to chronic truancy.

Upon a motion by Mike Mandina, seconded by Todd Oldham, Be it Resolved the Board accepts the proposed change to the date of the CEO's annual evaluation from June 30 to September 30.

Jason Mellen reviewed the Monthly Financial Statements. We are on track of expenditures, even with the front loaded costs of fixed assets and recruitment. Then he updated the board on the facility including our response to ongoing drainage issues.

Perry White reported on Student Recruitment and Enrollment Reports. Then he discussed the Development Update.

The meeting was opened for public comments.

The meeting adjourned at 6:25

**Next Meeting – October 17, 2016 at 21 Humboldt Street, Rochester**