



Vertus Charter School

COURAGE. LEADERSHIP. RESPONSIBILITY

Vertus Charter School prepares leaders of character.

Board Meeting Minutes

August 15, 2018

Vertus Charter School

21 Humboldt St.

Board Members in Attendance: Bryan Hickman, Evan Gallina, Mike Mandina, Todd Oldham, Victoria Van Voorhis, and Stephen Jacobs

Vertus Staff in Attendance: Julie Locey, Jason Trzeciak, James Daniels

Bryan Hickman called the meeting to order at 7:30am.

Upon a motion by Evan Gallina, seconded by Todd Oldham, the Board resolved to approve the minutes from the July 25th Board Meeting.

Julie Locey began the Principal report with a review of the Month at a Glance report, including a mention of our Summer Community Service Initiative and attendance. Ms. Locey introduced James Daniels to the Board, and discussed how she is working with Mr. Daniels to develop a plan to improve overall attendance for the 2018-19 school year, including some details about possible actions.

Jason Trzeciak then led a discussion of the Board Statistics Report as well as the Enrollment, Recruitment, and Retention Report; highlighting the change in enrollment as a result of the graduating class. A discussion of recruitment efforts and recent successes ensued, with several suggestions provided by the Board.

Julie Locey then led a conversation about the Vertus Management Systems and how they've changed for the 2018-19 school year, including adding new leaders, and an updated data reporting schedule. Ms. Locey also reviewed the Organizational Chart for 201-19, highlighting the strengths of the system where each leader meets with their team both as a team and individually once a week. Bryan Hickman inquired about teacher attrition, which declined in 2017-18 from the previous year. Ms. Locey also discussed the RELAY Program; four of our current teachers have enrolled, and two more are likely to enroll in the near future.

Bryan Hickman reviewed the Board Member Monthly Topics, ensuring that the Board comes to future meeting prepared to discuss outlined subjects. The discussion then shifted to the Board's Strategic Plan; including fundraising efforts and Board Member recruitment. Victoria Van Voorhis requested that the Board put together a list of overarching goals and mission directives for the Board, including specifically what we are looking for in future Board Members, and plans for how the Board can be most effective in providing Vertus needed fundraising and student recruitment support.

Jason Trzeciak discussed the Financial Report, highlighting a lower than expected expenditures amount for July, as well as the lower than expected per pupil revenue based on delays experienced in getting the necessary paperwork from enrolling families prior to the first per pupil billing deadline.

Bryan Hickman moved to adjourn, seconded by Stephen Jacobs, at 8:40am.

Next Meeting – Scheduled for September 26, 2018 at 21 Humboldt St., Rochester