



*Vertus Charter School prepares leaders of character.*

**Board Meeting Agenda  
October 24, 2018  
21 Humboldt Street, Rochester, NY**

- I. Open Meeting – Bryan – 7:30 a.m.
  - a. Resolved, that the Board approves the minutes for the September 26, 2018 meeting.
  
- II. Recognition of Dr. McGuigan’s retirement and consulting role and appointment of Julie Locey – Other Resolutions - 7:35 a.m.
  - i. Whereas Dr. McGuigan is retiring as CEO as of October 31, 2018, and
  - ii. Whereas Ms. Locey is fully prepared to take on the role of school leader, having served successfully as Principal for the past year;
  - iii. Resolved, that the Board thanks Dr. McGuigan for her work establishing Vertus
  - iv. Resolved, that provided funding to cover the cost is obtained from the Farash Foundation, the school will employ Dr. McGuigan as an internal consultant for the next 12 months to coach, support and assist school leaders and the Board
  - v. Resolved, that Ms. Locey is appointed as school leader effective November 1<sup>st</sup>.
  - vi. Resolved, that amendments to the Financial Policies and Procedures Manual are approved effective November 1<sup>st</sup>.
  - vii. Resolved that Timothy Brown be invited to join the Vertus Charter School Board of Trustees, subject to approval by NYSED.
  - viii. Resolved that the Board approves Vertus accepting a short-term, interest free loan from Elizabeth Hickman, to be repaid by November 12, 2018.
  - ix. Resolved that the Board authorizes school leaders to take all necessary steps to change the maximum enrollment of the school to 340.
  
- III. Post audit review – Michelle Cain, MMB – 7:50 a.m.
  
- IV. Presentation by Susan Megna regarding the NYSED Renewal Site Visit on November 7<sup>th</sup> and 8<sup>th</sup>. – 8:00 a.m.
  
- V. Reports - Julie and Jason
  - a. Principal Report – Julie– 8:30 a.m.
    - i. Month at a glance – Julie
    - ii. Board statistics review – Jason & Julie
    - iii. Retention/Enrollment/Recruitment Report - Jason
  
  - b. Finance Report – Jason – 8:40 a.m.
    - i. Monthly financial statements



VI. Public Comments – 8:55 a.m.

VII. Adjournment- 9:00 a.m.

**Next Meeting – Scheduled for November 28, 2018 at 21 Humboldt Street, Rochester, NY**