



**Vertus**  
HIGH SCHOOL

21 Humboldt Street  
Rochester, New York 14609

Tel (585) 747-8911  
Fax (585) 254-1251

**Board Meeting Minutes**  
**August 21, 2019**

**Board Members in Attendance:** Bryan Hickman, Mike Mandina, Evan Gallina, Timothy Brown, and Victoria Van Voorhis

**Vertus Staff in Attendance:** Jason Trzeciak

Bryan Hickman called the meeting to order at 7:33am.

Upon a motion by Evan Gallina, seconded by Victoria Van Voorhis, the Board unanimously agreed to accept the Minutes from the July Board Meeting.

Jason Trzeciak presented the Month-at-a-Glance Report, as well as the Board Statistics. A brief discussion about the August Regents exam administration was followed by a conversation around cash flow, and the challenges presented by not receiving SpEd Per Pupil Tuition payments until November. The Board discussed creating a capital campaign to assist in ensuring we start the next fiscal year with enough cash to cover expenses through November without the High Cost Aid.

Jason briefly presented the Enrollment/Recruitment/Retention Report, highlighting a lower than average attrition rate, and enrollment that is just under the goal for July. We anticipate that we will be ahead of the budget goal for enrollment for the 2019-20 school year.

Jason then presented the Financial Report, Budget vs. Actuals, which reflects that spending and revenue are on track for the first month of the fiscal year. The conversation continued around fundraising efforts, and the idea of finalizing a Fundraising Committee. Jason went on to present a high level cash flow projection which shows Vertus ending the year in the black.

Evan Gallina moved to adjourn, seconded by Timothy Brown at 8:31am.

**Next Meeting – Scheduled for September 26, 2019 at 21 Humboldt St., Rochester**